

AGENDA

REGULAR MEETING

BOARD OF DIRECTORS

TOMORROW'S LEADERSHIP COLLABORATIVE CHARTER SCHOOL

**First Christian Church of Orange, 1130 E. Walnut Ave., Orange, CA 92867 (PLC Room)
November 13, 2018
6-8PM**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Tomorrow's Leadership Collaborative Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 1130 E. Walnut Avenue, Orange, CA 92867.
6. Board documents are available upon request and are located at 1130 E. Walnut Avenue, Orange, CA 92867.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Tomorrow's Leadership Collaborative Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:09 PM.

B. ROLL CALL

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Present via Conference Call</u>
Meghan Cosier	X		
Amy Hanreddy	X		
Susan Toma-Berge		X	
Allison Magill	X		
Don Thompson	X		

C. APPROVAL OF MINUTES OF BOARD MEETING OF October 9, 2018

It is recommended that the Board approve the minutes as submitted

Moved:	A. Hanreddy
Seconded:	M. Cosier
Yes:	4
No:	0
Abstentions:	0

D. CONSENT AGENDA: Board reviews and consents to the agenda.

It is recommended that the Board approve the agenda, with one modification to move the Budget Report to a time certain at 7:00pm to accommodate the schedule of ExEd representative Larry Tamayo.

Moved:	M. Cosier
Seconded:	D. Thompson
Yes:	4
No:	0
Abstentions:	0

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. For Information: Executive Director's Report
This is a presentation of information which has occurred since the previous Board meeting.

Executive Director Jessica Tunney shared a few “mighty small moments:

- The inclusive Halloween parade and party was a success.
- The Community Association decided to continue the momentum with a Thanksgiving Feast for students.
- Report cards and progress reports went out last week, and conferences were held last week.
- She shared photos of the Halloween parade, student art, and positive experiences with TLC’s new inclusive play equipment.
- TLC enrolled 11 students since the last board meeting, bringing total enrollment to 69 students.
- Direct outreach efforts have been highly effective. The next outreach event will be the Orange tree lighting ceremony.
- A web developer will be redesigning the website by January in preparation for 2019-20 enrollment. The web developer has added buttons for PayPal donations.
- She shared a sample pamphlet outlining the Five Funds for Learning, which can be shared with potential donors.

III. ITEMS SCHEDULED FOR CONSIDERATION

REFERENCE

A. FISCAL

- a. Budget Report III A.1.

Larry shared a summary of the Budget Report, as shared in the Board Packet and available upon request or at the school site.

- b. Friends of TLC proposal and update III A.2.

Susan Mas, ChartersOC, shared that developing a group of philanthropic “friends” has been successful in developing other charter schools. The Penners are philanthropists that have begun helping TLC on a volunteer basis and suggested an “Art in the Afternoon” fundraiser in the spring, to which 200-300 members of the broader community would be invited.

B. RECRUITING AND ENROLLMENT

- a. Lottery Enrollment deadline and lottery date: Discuss lottery enrollment deadline and date III B.1

Director Tunney solicited feedback for the Board on enrollment application deadlines and lottery deadlines, with the intention to bring this item back for Board action at a future meeting. Directory Tunney will bring a recommendation for Board approval at the December meeting.

C. PERSONNEL & OPERATIONS

- a. Local indicators LCAP report III C.1.

Director Tunney shared an overview of the Fall 2018 Local Indicators Report, as

shared in the Board Packet and available upon request or at the school site.

- b. Directory Information Policy: Review and consider for approval
DIP III C.2.

Director Tunney shared a proposed Directory Information Policy under FERPA. The Board discussed ambiguity in the proposed policy, but discussed the desire to only release student information when legally required. Director Tunney will work with Allison Magill to revise the policy and bring back for Board approval at December meeting.

- c. Wellness policy: Review and consider for approval the
wellness policy III C.3.

Director Tunney shared a proposed Wellness Policy.

Moved by Amy, Seconded by Meghan. 4 yes notes.

It is recommended that the Board approve the Wellness Policy.

Moved:	A. Hanreddy
Seconded:	M. Cosier
Yes:	4
No:	0
Abstentions:	0

- d. Volunteer Policy: Review and consider for approval
volunteer policy III C.4.

Director Tunney shared a proposed Volunteer Policy. The Board discussed the need to add language clarifying when parent volunteers will be supervised and/or fingerprinted. Director Tunney will work with Allison Magill to revise the proposed policy and bring back to the Board for action at the December meeting.

- e. Executive Director evaluation template: board will
consider proposed evaluation template and take action
regarding approval of form III C.5.

Amy Hanreddy shared a proposed evaluation template for the Executive Director. Meghan Cosier pointed to the need to weigh more student achievement more heavily, and the Board discussed ways to meaningfully measure and evaluate performance in an efficient manner. Amy and Allison will continue to work with Jessica to develop an efficient timeline and process.

D. GOVERNANCE

- a. Amendment to Bylaws: The Board will consider for action an amendment to its bylaws concerning the process for filling vacancies on the Board.

It is recommended that the Board approve the revised Bylaws, which reverse the changes made at the October Board meeting.

Moved:	M. Cosier
Seconded:	D. Thompson
Yes:	4
No:	0
Abstentions:	0

- b. Board agreement and board member role description:
Review and consider for approval board member agreement and role description.

III D.2.

It is recommended that the Board approve the Board Member Job Description and Agreement as proposed.

Moved:	A. Magill
Seconded:	D. Thompson
Yes:	4
No:	0
Abstentions:	0

- c. Board Policy on Board Composition and Recruitment:
The Board will consider a revision to the Board Policy on Board Composition and Recruitment addressing the process for filling vacancies on the Board

III D.3.

It is recommended that the Board approve the revised Board Policy to reflect the changes made to the Bylaws.

Moved:	M. Cosier
Seconded:	A. Magill
Yes:	4
No:	0
Abstentions:	0

It is recommended that the Board establish a Nominating Committee, consistent with the Bylaws, consisting of Meghan, Jessica, Don and Amy.

Moved:	M. Cosier
Seconded:	D. Thompson
Yes:	4
No:	0
Abstentions:	0

- d. Board member recruitment update

III D.4.

Meghan Cosier provided an update on Board member recruitment. Two “meet and greets” were held to welcome interested parents. Meghan has created a

google form to allow parents to submit applications to serve on the Board. The Nominating Committee will review the applications.

E. CLOSED SESSION

- a. Executive Director Review and Compensation III. E.1.
The Board met in closed session to discuss Executive Director Compensation.

The Board moved to adjust the Executive Director's salary on a scaled basis to \$115,000 by July 1, 2019 to better reflect the market rate for charter school executive directors and school district administrators.

Moved:	M. Cosier
Seconded:	D. Thompson
Yes:	4 (Don, Amy, Allison)
No:	1 (Meghan)
Abstentions:	0

IV. ADJOURNMENT

The meeting was adjourned at 8:46 PM.