

AGENDA

REGULAR MEETING

BOARD OF DIRECTORS

TOMORROW'S LEADERSHIP COLLABORATIVE CHARTER SCHOOL

First Christian Church of Orange, 1130 E. Walnut Ave., Orange, CA 92867 (1/2 Classroom)

June 13, 2018

6-8PM

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Tomorrow's Leadership Collaborative Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 1130 E. Walnut Avenue, Orange, CA 92867.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Tomorrow's Leadership Collaborative Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:06 pm

B. ROLL CALL

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Present via Conference Call</u>
Meghan Cosier	x		
Amy Hanreddy			x
Susan Toma-Berge	x		
Allison Magill	x		
Don Thompson	x		

C. APPROVAL OF MINUTES OF BOARD MEETING OF May 10, 2018.

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. For Information: Executive Director’s Report
This is a presentation of information which has occurred since the previous Board meeting.

Tunney reported on enrollment and lottery. 100+ Offers went out, about 68 accepted. Enrollment packets have been sent out, 6 have been returned completed. Outreach worker has been meeting with Spanish speaking families. Outreach will continue through family networks and scheduled campus tours. Staffing: 3 general education teachers have been hired, k, 1-2, 3-4. Sped teacher has been hired. Looking for TK, mild/moderate and enrichment teacher. Construction is ongoing and technology is being purchased.

C. For Information: Board/Staff Discussions
Board and staff discuss items of mutual interest.

III. ITEMS SCHEDULED FOR CONSIDERATION

A. FISCAL

REFERENCE

- a. Budget Report (2018-2019 Budget):
Budget report by Larry Tamayo (EXED)
- b. Budget review and consideration for approval: The Board

III A.a.

- will review the proposed budget and consider for approval III A.b.
- c. Increased construction costs: Board will review and consider the increased construction costs for approval III A.c.
- d. State Teachers Retirement System (STRS) review and consideration for approval III A.d.
- e. Health Benefits: Board will review and consider for approval Health benefits options for employees: Kaiser, Anthem, and Aetna III A.e
- f. Fiscal Policies: Board will review and consider for approval of fiscal policies III A.f.
- g. OCDE Treasury Resolution III A.g.
 - i. Resolution To Establish A Charter School Fund #2
 - ii. Resolution To Establish A District Number #3
 - iii. Resolution For The Orange County Department Of Education To Issue Funds To Charter School #4

Motion by Cosier to approve the budget to be submitted to the OCDE, seconded by Magill. Approved by a vote of 4-0.

Thompson reported on construction costs and requested an increased amount to be spent. \$168,500, \$28,000 above what we had budgeted initially. This will not impact budget because this comes through the fundraising.

Motion by Thompson to revise the construction budget increase to \$168,500 to cover construction costs. Seconded by Cosier. Approved by a vote of 4-0.

Tamayo from ExEd reported on STRS.

Motion by Magill to approve STRS participation, pending review of new STRS policy, seconded by Thompson. Approved by a vote of 4-0.

Tunney reported on health benefits between Aetna, Anthem and Kaiser. Tunney recommends the Kaiser plan because of the amount of providers, are able to meet coverage needs.

Motion by Cosier to approve the selection of Kaiser benefits. Seconded by Magill. Approved by a vote of 4-0.

Tunney and Tamayo reported on board policy for approval of fiscal policies. Magill asked about other school's thresholds, around \$10,000. To make exceptions for rent, utilities, and other ongoing expenses. Thompson suggested asking other charter schools about checklists for the office manager.

Motion by Cosier to approve board fiscal policy for the executive director to obtain approval from the board chair or board secretary (if chair is unavailable) for expenses above \$10,000 with the exception of reoccurring payments already approved by the board. Seconded by Thompson. Approved by a vote of 4-0.

Tamayo reported on OCDE Treasury.

Motion by Magill to approve and name the resolutions #2-4. Seconded by Thompson. Approved by a vote of 4.0.

B. PERSONNEL

- a. Employee Handbook: Board will review and consider approval of employee handbook III B.a.
- b. Work agreement for Executive Director: The Board will review the Executive Director work agreement for the 2018-2019. III B.b.
- c. Facilities Project Manager and Community Relations Short-term contract: The Board will vote on a proposal for short-term tasks to be completed for school opening and start-up. III B.c.
- d.

Motion by Magill approve the employment agreement for the executive director with a change to the incorrect date. Seconded by Cosier. Approved by a vote of 4.0.

Mas reported on B.c. the need for a facilities project manager. The Communication Specialist has agreed to extend her contract and to add responsibilities to manage construction until September.

Motion by Cosier to extend and expand contract for Kathryn Feather from June until September. Seconded by Magill. Approved by a vote of 4.0.

C. BUSINESS

- a. LCAP: The Board will review LCAP priorities for TLC for the 2018-2019 school year. III C.a.
- b. Food program: The Board will review vendor bids for the food program at TLC: Revolution Foods; Schools Nutrition Plus; Preferred Meals III C.b.

Motion by Cosier to move item C.a. as the first item on the agenda. Seconded by Magill. Approved by a vote of 4-0.

Tunney reported on ways goals can be written by a start-up school for the LCAP. Larry from ExEd explained the LCAP 8 goals.

Motion by Cosier to approve the LCAP. Seconded by Thomson. Approved by a vote of 4-0.

Tunney reported on the school lunch vendors. Tunney recommends Preferred Meals for their variety and ease of use.

Motion by Cosier to approve Preferred Meals . Seconded by Magill. Approved by a vote of 4.0.

VIII. ADJOURNMENT

The meeting was adjourned at 8:03 pm.