

## **MINUTES**

### **SPECIAL MEETING**

#### **BOARD OF DIRECTORS**

#### **TOMORROW'S LEADERSHIP COLLABORATIVE CHARTER SCHOOL**

**1130 E Walnut Avenue, Orange, CA,  
92867 Nursery Room March 9th, 2020  
9:30AM – 12:30PM**

#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

Tomorrow's Leadership Collaborative Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the

podium and adhere to the time limits set forth.

5. Any public records relating to an agenda item for an open session of the Board which are

distributed to all, or a majority of all, of the Board members shall be available for public inspection at 1130 E. Walnut Avenue, Orange, CA 92867.

6. Board documents are available upon request and are located at 1130 E. Walnut Avenue, Orange,

CA  
92867.

***In compliance with the Americans with Disabilities Act (ADA) and upon request, Tomorrow's Leadership Collaborative Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.***



**A. CALL TO ORDER**

Meeting was called to order by the Board Chair at 9:37 am.

**B. ROLL CALL**

Board Member	Present	Absent	Present via Conference Call
Meghan Cosier	x	Left at 11:19 am	
Bernie Dickson	x		
Amy Hanreddy			x
Allison Magill	x		
Don Thompson	x		
Susan Toma-Berge	x		
Jeanie Viveros	x		

**C. CONSENT AGENDA**

The Board of Directors considers items listed within the “Consent Agenda” section to be routine and are to be approved/enacted by the Board in one motion. There will be no discussion of these items prior to the Board’s vote unless (1) a discussion of an item is specifically requested by a Board member or (2) an item is removed from the agenda. The Executive Director recommends approval of all items set forth within the Consent Agenda.

- a. Approval of minutes of the Board meeting

Tabled until next general meeting.

## II. COMMUNICATIONS

**A. ORAL COMMUNICATIONS:** Non-agenda items:  
no

individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

3

## III. ITEMS SCHEDULED FOR CONSIDERATION REFERENCE

### A. BOARD GOVERNANCE

- a. Duties & Responsibilities III.A.a i. *Discuss the definitions of the role of the Board, school staff, and third parties. As well as the delegation of power.*

*Tunney shares importance of having these duties and policies established by the board. Magill shares an opinion on the templates shared and suggests working on a template to be voted on at the next meeting. Magill points out strengths of the CDSC template. Discussion around templates.*

- b. Board Committees III.A.b

- i. *Discuss and consider establishing*

*Board committees to advise the Board  
on various specific focus areas.*

*Tunney suggests an academic and fiscal, staff appointed committees. To be set at the next board meeting.*

*Fiscal- participate/develop/advise fundraising activities*

*Academic - look at test scores, student progress monitoring and set goals*

*Facilities*

*Evaluation - MC asks about this - board appointed*

*Board to vote on this at the next meeting*

c. Board Training III.A.c

- i. *Complete Board training required to comply with regulations governing Charter Schools.*

*Director oversees 4 hours of training annually (by the end of March). Members confirm at the next meeting.*

*Suggestion that 15 minutes of Brown Act training be included in every board meeting.*

*March - Brown Act*

*April - other bills*

d. Form 700 III.A.d

- i. *Discuss timing to complete Form 700 which are due to be filed by April 1, 2020.*

*Conflict of interest form To be brought to the next board meeting*

**B. FINANCE**

- a. 2020 – 2021 Proposed Budget III.B.a i. *Discuss the key aspects of the budget.*

*Tunney shares executive summary - funding for charter schools*

- b. Fundraising III.B.b i. *Discuss fundraising needs and plan to achieve said needs*

*Mas refers to the strategic plan to address the budget gap, possible starting a 501C3 for fundraising arm*

- *Possibility of bringing in a development role - grants*
- *Friends of TLC raised \$76,000 this year (Fall in Love, Spring Jam, Giving Day)*
- *Dickson reports on the Spring Jam - Giving Tree ideas*
- *TLCCA has raised funds for school yearbooks + end of year party*
- *Viveros reports on her contact - possible fundraising sources and contacts*
  - *OC Community Foundation*
  - *One OC*

**C. CLOSED**

**SESSION at 11:58**

**am**

- a. Charter Facilities Agreement by and between Orange Unified School District and Tomorrow's Leadership Collaborative Charter School.

**D. REPORT OUT OF CLOSED**

**SESSION at 12:32 pm**

**Discussed proposed action**

**Motion to approve se agreement with OUSD specifying the greenspace identified on the map by Magill. Seconded by Viveros.**

Motion passes 6-0, one absent (left early)

Board Member	vote
Meghan Cosier	Left early
Bernie Dickson	yes
Amy Hanreddy	yes
Allison Magill	yes
Don Thompson	yes
Susan Toma-Berge	yes
Jeanie Viveros	yes

**E. FACILITIES**

- a. The Board will consider approval of the Charter Facilities Agreement by and between Orange Unified School District and Tomorrow's Leadership Collaborative Charter School

**F. ORGANIZATIONAL MATTERS**

a. The next regular meeting of the Board of Directors will take place on March 24<sup>th</sup>, 2020 at 5:00 PM at 1130 E, Walnut Avenue, Orange, CA 92867.

## **V. ADJOURNMENT**

A. The meeting was adjourned at 12:34pm.

