

**MINUTES
REGULAR MEETING
BOARD OF
DIRECTORS**

**TOMORROW'S LEADERSHIP COLLABORATIVE CHARTER
SCHOOL**

**1130 E Walnut Ave., Orange, CA 92867 PLC Room March 24, 2020 5:00PM –
7:00PM NOTE THAT DUE TO THE CURRENT COVID-19 PANDEMIC, THE
BOARD MEETING WILL BE OFFERED VIRTUALLY.¹ (SEE DETAILS
BELOW)**

**¹Topic: TLC Board of Directors meeting Time: Mar 24,
2020 05:00 PM Pacific Time (US and Canada)**

Join Zoom Meeting

<https://zoom.us/j/374362431?pwd=L1dMWVhuZ2pGeUpuL1MwbWorM21sdz09>

Meeting ID: 374 362

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INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Tomorrow's Leadership Collaborative Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 1130 E. Walnut Avenue, Orange, CA 92867.
6. Board documents are available upon request and are located at 1130 E. Walnut Avenue, Orange, CA 92867.

***In compliance with the Americans with Disabilities Act (ADA) and upon request,
Tomorrow's Leadership Collaborative Charter School may furnish reasonable auxiliary***

aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 5:05 pm .

B. ROLL CALL

Board Member	Present	Absent	Present via Conference Call
Meghan Cosier			x
Bernie Dickson			x
Amy Hanreddy			x
Allison Magill			x
Don Thompson			x
Susan Toma-Berge			x
Jeanie Viveros			x

C. CONSENT AGENDA

The Board of Directors considers items listed within the “Consent Agenda” section to be routine and are to be approved/enacted by the Board in one motion. There will be no discussion of these items prior to the Board’s vote unless (1) a discussion of an item is specifically requested by a Board member or (2) an item is removed from the agenda. The Executive Director recommends approval of all items set forth within the Consent Agenda.

- a. Approval of minutes of the Board meeting **February 25, 2020; March 9, 2020; and March 13, 2020**

Motion to approve the consent agenda from by Magill, seconded by Dickson.

Vote passes 7-0, no abstentions

	yes	no	abstain
Meghan Cosier	yes		
Bernie Dickson	yes		
Amy Hanreddy	yes		
Allison Magill	yes		
Don Thompson	yes		
Susan Toma-Berge	yes		
Jeanie Viveros	yes		

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. For Information: Executive Director’s Report: This is a

presentation of information which has occurred since the previous Board meeting.

Tunny reports that TLC was closed from March 13-26. Announcements were made to families about the closure and learning opportunities via paper and remote learning. Materials are also dropped off to families by support staff. Tech access is a challenge so chromebooks were checked out. Finding out barriers to wifi access. OCDE provided hotspots. Friends of TLC provided ipads. Teachers and support staff are calling families to check in. Lunches are provided daily- next week the students will be able to access their local school sites. Clementine (food truck) continues to serve the community.

Shift to calendar. Current spring break is 2 weeks - March 30-April 10, cut spring break to 1 week and end school one week earlier. Last date is not June 12, but June 5th.

C. For Information: Parent Liaison Report: This is a presentation regarding parent communications from parent Board Member.

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Dickson reports that parent group of volunteers thank the teachers and staff.

III. ITEMS SCHEDULED FOR CONSIDERATION REFERENCE

A. FINANCE

a. Monthly Financial Statements: III.A.a

i. *Review and discuss monthly financial statements.*

Tamayo reports on ADA - Calif - school closures will not affect ADA for the year. Governor recommended that staff is paid. State had not made the enrollment adjustment until March.

Thompson asked about EYS and after school program.

B. GOVERNANCE

a. Form 700 III.B.a

i. *Discuss timing to complete Form 700 which*

- are due to be filed by April 1, 2020. b. Board Training III.B.b*
i. Discuss that Board Members have completed

Tunney asks that board members mail it with a wet signature.
Toma-Berge will keep track of 700 forms.

Brown Act training. c. Additional Board Meeting III.B.c

Brown Act training due March 31st. Board members to fill out spreadsheet on Google drive. New webinars on Covid-19 by YMC and CCSA.

- i. Confirm additional Board meeting set for June 1, 2020 from 9:30AM – 11:30AM to discuss approval of LCAP Plan.*

d. Board Roles & Responsibilities III.B.d

Magill shares the revised doc (from the Strategic Planning Meeting).

- i. Review and discuss preliminary draft Board Duties and Delegation document.*
e. COVID-19 Response III.B.e

Motion by Magill to approve the resolution. SEconded by Cosier. Motion passes 7-0, no abstentions.

	yes	no	abstain
Meghan Cosier	yes		
Bernie Dickson	yes		
Amy Hanreddy	yes		
Allison Magill	yes		
Don Thompson	yes		
Susan Toma-Berge	yes		
Jeanie Viveros	yes		

- i. *Ratification: Resolution to provide Executive Director with decision-making authority for school closure and other necessary responses related to COVID-19.*

Fundraising efforts. Spring Jam was cancelled. Campaign to raise funds for TLC families. Dickson worked with a fundraising professional to develop this campaign. Mas anticipates that this will go out next week.

Walton Family Foundation linked TLC with Press.

C. PERSONNEL & OPERATIONS

- a. COVID-19 Update III.C.a

- i. *Provide an update on the current state of affairs as it relates to the COVID-19 pandemic.*

- b. Bullying Prevention Policy: III.C.b

Tunney requests to table this to the next board meeting.

- i. *Discuss and consider approval of Bullying Preventing Policy.*

- c. Church Site Broker III.C

- i. *Discuss and consider engaging with real estate broker to assist in listing current TLC site.*

Discussion around selecting a broker to assist in listing the current TLC site.

- d. Succession Plan III.C.d

- i. *Discuss succession plan in the event that an essential employee becomes ill.*

Tunney shares a crisis succession plan if she becomes ill with Covid-19.

Oversight of budget and management: Marce Garcia-Karsli (to be supported by Susan Mas)

HR: Marce Garcia-Karsli

SPED Services: Jennifer Selan

Teaching Staff and Gen Ed : Diana Martinez
Family services: Leslie Lopez/Yessica Valencia

D. FUTURE AGENDA ITEMS

a. Board to identify future agenda items to be recorded
in meeting minutes.

- Bullying policy
- Board roles and delegations of authority
- MOU with OUSD

E. ORGANIZATIONAL MATTERS

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a. The next regular meeting of the Board of Directors will take
place on April 14, 2020 at 5:00PM at 1130 E Walnut Ave.,
Orange, CA 92867

V. ADJOURNMENT

A. The meeting was adjourned at 7:16 pm.

