

**MINUTES
REGULAR MEETING
BOARD OF DIRECTORS**

TOMORROW’S LEADERSHIP COLLABORATIVE CHARTER SCHOOL

**June 16, 2020
5:00PM – 7:00PM**

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the Best Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at

<https://us02web.zoom.us/j/86144446872?pwd=dURMTmFkZFZSVW9xR0ZzOGRNWmFtUT09> (Meeting ID: 861 444 6872; Password: 5TEV8F). You may also call in using the Zoom phone number: (669) 900-9128 (Meeting ID: 861 444 6872; Password: 584603).

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on The Best Charter School’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (657) 284-5228. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 5:07 pm

B. ROLL CALL

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Present via Conference Call</u>
Meghan Cosier		X	
Bernie Dickson			X
Amy Hanreddy			X
Allison Magill			X
Don Thompson			X
Susan Toma-Berge			X
Jeanie Viveros			X

C. CONSENT AGENDA

The Board of Directors considers items listed within the “Consent Agenda” section to be routine and are to be approved/enacted by the Board in one motion. There will be no discussion of these items prior to the Board’s vote unless (1) a discussion of an item is specifically requested by a Board member or (2) an item is removed from the agenda. The Executive Director recommends approval of all items set forth within the Consent Agenda.

- a. Approval of minutes of the following Board meetings:
 - a. Special Meeting of the Board: May 19, 2020
 - b. Regular Meeting of the Board: May 27, 2020
 - c. Special Meeting of the Board: June 1, 2020

Motion to approve minutes by Magill. Seconded by Dickson. Motion passes 6-0, no abstentions. One absesnt.

<u>Board Member</u>	
Meghan Cosier	absent
Bernie Dickson	yes
Amy Hanreddy	Yes
Allison Magill	Yes
Don Thompson	Yes
Susan Toma-Berge	Yes
Jeanie Viveros	yes

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. For Information: Executive Director's Report: This is a presentation of information which has occurred since the previous Board meeting.

Tunney reports on the end of the tech return and year book distribution. Some families were able to keep tech during the summer. Parents were informed that the school was not moving. Parent survey on distance learning. TLC is working with UCI Medical Task Force to plan for reopening. 47 completed enrollment packets received. 118 re-enrolling.

C. For Information: Parent Liaison Report: This is a presentation regarding parent communications from parent Board Member.

Dickson reports on Coffee with the Principal. Parents were appreciative of the communication and support.

III. ITEMS SCHEDULED FOR CONSIDERATION

REFERENCE

A. FINANCE

- a. Financial Position (April 2020) III.A.a
i. Provide a financial update to the Board.

Tamayo reports on the April/May financial dashboard. State funded schools.

- b. 2019 Tax Return III.A.b
i. Review and consider for approval 2019 tax return for School.

Tamayo reports on the TLC tax returns, prepared by our auditing firm, Eide Bailey LLP.

Motion by Hanreddy to approve the tax return. Seconded by Magill. Vote passes, 6-0, no abstentions. One absesnt.

<u>Board Member</u>	<u>Vote</u>
Meghan Cosier	absent
Bernie Dickson	Yes
Amy Hanreddy	Yes

Allison Magill	Yes
Don Thompson	Yes
Susan Toma-Berge	Yes
Jeanie Viveros	Yes

- c. 2020-2021 Budget III.A.c
 - i. Review and consider for approval submission of Budget to OCDE by June 30, 2020.

Tamayo shares the budget to be submitted to OCDE. Budget assumes 165 students. TLC is eligible to apply for SB740 funding because we are staying at our current site. Additional money is budgeted for additional cleaning supplies (Covid-19). The state will revisit the budget again in September. The Foundation is prepared to make a \$200,000 grant. The Foundation will make another \$100,000 matching grant from other foundations and fundraising efforts.

Motion to approve the budget by Hanreddy. Seconded by Magill. Vote passes, 6-0, no abstentions, one absent.

B. GOVERNANCE

- a. Reopening Planning III.B.a
 - i. Review and discuss plan to reopen school site for 2020-2021 academic year, including (1) Health and Safety, (2) Academic Program, and (3) School Calendar and Schedule.

Tunney reports on the reopening plan. Health and safety, academic program and school calendar. TLC may be part of a study on implementation procedures.

- b. Board Goals III.B.b
 - i. Review and discuss the goals for the Board of Directors.

To be tabled to a future meeting.

- c. Board Meeting Schedule.....III.B.c
 - i. Discuss and determine meeting schedule for July and August of 2020.

Thompson proposes a July and August meeting dates:

July 13th 8:30-10:30 and August 10th 8:30-10:30

C. PERSONNEL & OPERATIONS

- a. IT Service Agreement III.C.a
 - i. Review and consider for approval new service provider (MonkeyDesk) service agreement.

Tunney is considering moving to a different IT support group which would save money and provide additional services.

Motion by Magill to authorize Tunney to terminate the C3 contract, under the condition that C3 release us from the contract, before contracting with MonkeyDesk. Seconded by Thompson. Vote passes 5-0, one abstention, one absent.

Board Member	Vote
Meghan Cosier	absent
Bernie Dickson	Yes
Amy Hanreddy	Yes
Allison Magill	Yes
Don Thompson	Yes
Susan Toma-Berge	abstain
Jeanie Viveros	Yes

- b. Insurance Agreement III.C.b
 - i. Review and consider for approval CharterSafe insurance agreement.

Tunney reports that CharterSafe has increased their fees, but she recommends staying and to maintaining coverage.

Motion to approve renewing our contract with CharterSafe by Toma-Berge, seconded by Hanreddy. Vote passes 6-0, no abstentions, one absent.

Board Member	Vote
Meghan Cosier	absent
Bernie Dickson	Yes
Amy Hanreddy	Yes
Allison Magill	Yes
Don Thompson	Yes
Susan Toma-Berge	Yes
Jeanie Viveros	Yes

- c. Accounting Agreement III.C.c
 - i. Review and consider for approval ExED service agreement.

Tunney reports that ExEd has increased their fees due to staff time to support the client, CalPads reporting, and increase in student enrollment. Dickson will draft an email on behalf of the TLC board to communicate our frustration with this unexpected increase.

Motion to approve renewing our contract with ExEd with an additional communication clarifying what that entails by Dickson. Seconded by Viveros. Motion passes 6-0, no abstentions, one abset.

<u>Board Member</u>	<u>Vote</u>
Meghan Cosier	absent
Bernie Dickson	Yes
Amy Hanreddy	Yes
Allison Magill	Yes
Don Thompson	Yes
Susan Toma-Berge	Yes
Jeanie Viveros	Yes

- d. Food Program III.C.d
 - i. Review and consider for approval preferred meals program.

Tunney reports on the food service provider program contract. They coordinate the billing and food service.

Motion to approve renewing our contract with Preferred meals by Hanreddy. Seconded by Thompson. Vote passes 6-0, no abstentions, one absent.

<u>Board Member</u>	<u>Vote</u>
Meghan Cosier	absent
Bernie Dickson	Yes
Amy Hanreddy	Yes
Allison Magill	Yes
Don Thompson	Yes
Susan Toma-Berge	Yes
Jeanie Viveros	Yes

- e. COVID-19 Operations Report III.C.e
 - i. Review and discuss report to be submitted to County Department of Education.

Tunney reports on this report, in lieu of the LCAP. LCAP deadline moved to December, but we must still submit a Covid report.

Motion to approve and submit this Covid report with modifications made by Hanreddy and Tunney by Toma-Berge, seconded by Dickson. Vote passes 6-0, no abstentions, one absent.

Board Member	Vote
Meghan Cosier	absent
Bernie Dickson	Yes
Amy Hanreddy	Yes
Allison Magill	Yes
Don Thompson	Yes
Susan Toma-Berge	Yes
Jeanie Viveros	Yes

D. ORGANIZATIONAL MATTERS

- a. The next regular meeting of the Board of Directors will take place on July 13 at 8:30 am.

IV. ADJOURNMENT

- A. The meeting was adjourned at 8:00 pm.