

MINUTES
REGULAR MEETING
BOARD OF DIRECTORS

TOMORROW'S LEADERSHIP COLLABORATIVE CHARTER SCHOOL

November 17, 2020
5:00PM – 7:00PM

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

Topic: TLC Board of Directors November Meeting
Time: Nov 17, 2020 05:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

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Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on The Best Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (657) 284-5228. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at . 5:01 PM

B. ROLL CALL

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Present via Conference Call</u>
Bernie Dickson			X
Amy Hanreddy			X
Allison Magill		X	
Monica Mendez			X (left at 7:09 pm)
Don Thompson			X
Susan Toma-Berge			X
Jeanie Viveros			x

C. CONSENT AGENDA

The Board of Directors considers items listed within the "Consent Agenda" section to be routine and are to be approved/enacted by the Board in one motion. There will be no discussion of these items prior to the Board's vote unless (1) a discussion of an item is specifically requested by a Board member or (2) an item is removed from the agenda. The Executive Director recommends approval of all items set forth within the Consent Agenda.

- a. Approval of minutes of the Board meetings on October 13, 2020.

Motion to approve October agenda by Dickson. Seconded by Hareddy.
Vote passes, 6-0, no abstentions, one absent.

	Vote
Bernie Dickson	yes
Amy Hanreddy	yes
Allison Magill	absent
Monica Mendez	yes

Don Thompson	yes
Susan Toma-Berge	yes
Jeanie Viveros	yes

II. COMMUNICATIONS (15 Minutes)

- A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.
- B. For Information: Executive Director’s Report: This is a presentation of information which has occurred since the previous Board meeting.
- C. For Information: Parent Liaison Report: This is a presentation regarding parent communications from parent Board Member.

Dickson reports that the TLCCA is renewing new members.

III. ITEMS SCHEDULED FOR CONSIDERATION REFERENCE A. FINANCE (25 Minutes)

- a. Financial Report Update III.A.a i. Provide a financial update to the Board.

Tamayo provides financial report.

- b. Fundraising Budget vs Actual III.A.b i. Provide an update on the fundraising received to date versus the budgeted amount per the August 2020 financial statements. Further discuss the cash position of the school and the impact of meeting fundraising needs.

Mas reports on fundraising. A few grant proposals. Funding came in, \$150,000. Short of our goal.

B. FACILITIES (25 Minutes)

- a. Facilities Committee Report III.B.a i. Facilities Committee to update board on Facility developments and progress.

Mas reports on the Facilities Committee. Would like to recommend a lease renewal with the church. Met with the Superintendent of Orange. #1 priority is facility acquisition. Looking at other opportunities in Orange, as well as the church. Recommends extending with the church for one more year. Mendez will take the lead on meeting with church leadership. Thompson recommends seeking one or two renewal options.

- b. Lease Renewal Option III.B.b i. Review and consider for approval option to exercise lease renewal at current location.

Mas asked the board if they would be willing to house TLC on 2 school sites, or to continue pursuing a site that would be able to accommodate all students.

Motion by Thompson to approve renewing the current lease with Monica approaching the church to obtain 3 one-year options. Seconded by Viveros. Vote passes, 6-0, no abstentions.

	Vote
Bernie Dickson	yes
Amy Hanreddy	yes
Allison Magill	absent
Monica Mendez	yes
Don Thompson	yes
Susan Toma-Berge	yes
Jeanie Viveros	yes

- c. Facility – Consultant/Development Company III.B.c i. Discuss and consider for approval hiring a facility consultant/development company to assist with additional space to facilitate growth.

Mas reports on this contract. PSCD have developed many facilities. Mas has had success working with them. He provided a 3 month contract for \$1,500/ month for a total of \$4500. Mas recommends that the board approves the engagement letter.

Motion to approve hiring PCSD for 3 months by Dickson. Seconded by Toma-Berge. Vote passes, 6-0, no abstentions.

	Vote

Bernie Dickson	yes
Amy Hanreddy	yes
Allison Magill	absent
Monica Mendez	yes
Don Thompson	yes
Susan Toma-Berge	yes
Jeanie Viveros	yes

C. GOVERNANCE (30 Minutes)

- a. Legal Action Update III.C.a i. Provide an update on any pending legal action.

Tunney is within the boundaries that the board approved. Will update the board in December.

- b. Fundraising Report III.C.b i. Provide an update on the status of current fundraising including total fundraising achieved to date as well as (1) number of grants outstanding, (2) total dollar amount of all grant requests sent, and (3) total dollar amount of grant requests fulfilled.

Mas reports on application for 4 grants, for a total of \$110,000.

- c. Uniform Compliant Procedure (UCP) III.C.b i. Review and consider for approval the updated 2020-2021 UCP.

Moved to December meeting.

- d. 2021 – 2022 Insurance Consideration III.C.d i. Review information regarding different insurance coverage options for the 2021 – 2022 school year.

Tunney reports on an insurance program with larger coverage for special education. Counsel recommended increased coverage. Tunney recommends the board review these slides for future discussion.

D. PERSONNEL & OPERATIONS (25 Minutes)

4

- a. Phase 2 Reopening Plan III.D.a i. Provide an update on Phase 2 reopening plan and timeline and consider for approval Director's Phase 2 recommendation.

Tunney shared proposal for families, model for reopening Jan 2021. 90 max.

Motion by Hanreddy to support Phase 2 reopening plan in a blended model in Jan 2021. Seconded by Thompson. Vote passes, 6-0, no abstentions.

	Vote
Bernie Dickson	yes
Amy Hanreddy	yes
Allison Magill	absent
Monica Mendez	yes
Don Thompson	yes
Susan Toma-Berge	yes
Jeanie Viveros	yes

Motion by Hanreddy for Tunney to file a waiver to allow TLC to open in a blended model. Seconded by Dickson. Vote passes 6-0, no abstentions.

	Vote
Bernie Dickson	yes
Amy Hanreddy	yes
Allison Magill	absent
Monica Mendez	yes
Don Thompson	yes
Susan Toma-Berge	yes
Jeanie Viveros	yes

b. Onsite Child Care Expansion III.D.b i. Discuss and consider for approval Directors request to expand the number of onsite child care groups to 4 prior to the Phase 2 reopening.

30 families on the waitlist for child care. Families have noticed a difference in their children after returning to in-person child care. Learning Loss Mitigation Funds to provide additional child care for December prior to January.

Motion by Hanreddy to approve Directors request to increase childcare groups for the month of December. Seconded by Viveros. Vote passes 6-0, no abstentions.

	Vote
Bernie Dickson	yes
Amy Hanreddy	yes
Allison Magill	absent
Monica Mendez	yes
Don Thompson	yes
Susan Toma-Berge	yes
Jeanie Viveros	yes

- c. 2021 – 2022 Maintain Grade Level Offerings III.D.c i. Discuss and consider for approval maintaining TLC's grade levels at existing TK– 6th grades for the 2021–2022 school year.

Tunney recommends remaining at TK-6 for next year, and revisit once a school site is found. Tunney checked in with the authorizer, and we would need a resolution from the board. Currently have 11 6th graders. Tunney will work on transition plans with the families. Maintaining grades TK-6 for the 2021-2022 school year.

Motion by Dickson to maintain grades TK-6 for the 2021-2022 school year. Seconded by Mendez. Motion passes, 6-0, no abstentions.

	Vote
Bernie Dickson	yes
Amy Hanreddy	yes
Allison Magill	absent
Monica Mendez	yes
Don Thompson	yes
Susan Toma-Berge	yes
Jeanie Viveros	yes

E. ORGANIZATIONAL MATTERS

- a. The next regular meeting of the Board of Directors will take place on December 8, 2020 at 5:00PM.

V. ADJOURNMENT

A. The meeting was adjourned at 7:23 pm .