

**MINUTES  
SPECIAL MEETING  
BOARD OF DIRECTORS**

**TOMORROW'S LEADERSHIP COLLABORATIVE CHARTER SCHOOL**

**February 16, 2021  
5:00PM – 7:00PM**

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

Topic: TLC Board of Directors February 2021 Meeting  
Time: Feb 16, 2021 05:00 PM Pacific Time (US and Canada)

Join Zoom Meeting  
<https://zoom.us/j/97451062316?pwd=Mk9OV2s1ZS9NK3YzZGdEMHFFYjI4QT09>

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Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

**Access to Board Materials:** A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on The Best Charter School’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (657) 284-5228. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.



**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order by the Board Chair at 5:04 pm

**B. ROLL CALL**

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Present via Conference Call</u>
Bernie Dickson			X
Amy Hanreddy			X
Allison Magill			X
Monica Mendez			X 5:06 pm
Don Thompson			X
Susan Toma-Berge			X
Jeanie Viveros			X

**C. CONSENT AGENDA**

The Board of Directors considers items listed within the “Consent Agenda” section to be routine and are to be approved/enacted by the Board in one motion. There will be no discussion of these items prior to the Board’s vote unless (1) a discussion of an item is specifically requested by a Board member or (2) an item is removed from the agenda. The Executive Director recommends approval of all items set forth within the Consent Agenda.

- a. Approval of minutes of the Board meeting on **February 15, 2021.**

**Motion by Dickson to approve 2/15/21 minutes. Seconded by Viveros. Vote passes 6-0, 1 absent.**

<u>Board Member</u>	<u>Vote</u>
Bernie Dickson	yes
Amy Hanreddy	Yes
Allison Magill	Yes
Monica Mendez	absent
Don Thompson	Yes
Susan Toma-Berge	Yes
Jeanie Viveros	yes

**II. COMMUNICATIONS**

- A. ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.
- B. For Information: Executive Director’s Report:** This is a presentation of information which has occurred since the previous Board meeting.

Tunney shares highlights from Board retreat on TLC commitments and key takeaways. TLC Share the Love event, meeting with church leadership.

- C. For Information: Parent Liaison Report:** This is a presentation regarding parent communications from parent Board Member.

Dickson reports on the TLC Share the Love event- more parent involvement, higher morale, good way to meet new families. TLCCA is stronger with more parents sharing roles.

**III. ITEMS SCHEDULED FOR CONSIDERATION**

**REFERENCE**

**A. FINANCE**

- a. Financial Report Update
  - i. *Board to receive an update on the most recently available financial information.*

III.A.a

Tamayo shares financial report.

- b. 2019-20 Audit Review
  - i. *Board to review and approve 2019-20 audit.*

III.A.b

Tamayo shares the 19-20 audit.

Motion to approve 19-20 audit by Mendez. Seconded by Dickson. Vote passes 7-0, no abstentions.

Board Member	Vote
Bernie Dickson	yes
Amy Hanreddy	yes
Allison Magill	Yes
Monica Mendez	Yes
Don Thompson	Yes
Susan Toma-Berge	Yes
Jeanie Viveros	Yes

c. Fundraising Report III.A.c

- i. Board to receive an update on TLC’s fundraising efforts to date.

*Mas reports on TLC’s collaboration with OC Community Foundation. Working with individuals on a capital campaign and working with Viveros on starting a non-profit.*

**B. PERSONNEL & OPERATIONS**

a. Safe Schools for All III.B.a

- i. Board to review and approve February 1, 2021 submission of application for reopening according to policy.

*Tunney has completed the Safe Schools reopening application and has been approved by the county.*

*Motion to approve Safe Schools reopening plan by Magill. Seconded by Hanreddy. Vote passes 7-0, no abstentions.*

Board Member	Vote
Bernie Dickson	yes
Amy Hanreddy	yes
Allison Magill	Yes
Monica Mendez	Yes
Don Thompson	Yes
Susan Toma-Berge	Yes
Jeanie Viveros	Yes

b. 2021-22 School Year Insurance III.B.b

- i. Board to approve resolution to send letter to charterSAFE to reserve right to withdraw from the policy prior to June 30, 2021.

*Motion to approve sending a letter to Chartersafe by Dickson, seconded by Toma-Berge. Vote passes 7-0, no abstentions.*

Board Member	Vote
Bernie Dickson	yes
Amy Hanreddy	yes
Allison Magill	Yes
Monica Mendez	Yes
Don Thompson	Yes
Susan Toma-Berge	Yes
Jeanie Viveros	Yes

- ii. Board to review and consider Alliant insurance proposal currently in preparation.

**Moved to the March meeting.**

c. Comprehensive School Safety Plan III.B.c

i. *Board to review and approve Comprehensive School Safety Plan.*

Motion to approve the safety plan by Dickson. Seconded by Magill.

Vote passes 7-0, no abstentions.

<u>Board Member</u>	<u>Vote</u>
Bernie Dickson	yes
Amy Hanreddy	yes
Allison Magill	Yes
Monica Mendez	Yes
Don Thompson	Yes
Susan Toma-Berge	Yes
Jeanie Viveros	Yes

d. Employee Handbook III.B.d

i. *Board to review and approve Employee Handbook updates.*

*Tunney shares updates to the handbook regarding Covid.*

*Motion to approve the updates to the employee handbook by Toma-Berge. Seconded by Magill. Vote passes 7-0, no abstentions.*

<u>Board Member</u>	<u>Vote</u>
Bernie Dickson	yes
Amy Hanreddy	yes
Allison Magill	Yes
Monica Mendez	Yes
Don Thompson	Yes
Susan Toma-Berge	Yes
Jeanie Viveros	Yes

e. SELPA Participation Agreement III.B.e

i. *Board to review and approve SELPA participation agreement.*

*Tunney reports on SELPA participation agreement.*

*Motion to approve participation agreement with the SELPA by Magill. Seconded by Hanreddy. Vote passes, 7-0, no abstentions.*

<u>Board Member</u>	<u>Vote</u>
Bernie Dickson	yes
Amy Hanreddy	yes
Allison Magill	Yes
Monica Mendez	Yes
Don Thompson	Yes

Susan Toma-Berge	Yes
Jeanie Viveros	Yes

**C. FACILITY**

- a. Facility Committee Update III.C.a
  - i. *Board will receive an update by the Facility Committee regarding short term and long term facilities plans*

*Update from Kahlmus Eatman on facilities.*

- b. Prop 39 Update III.C.b
  - i. *Board will receive an update regarding the status of Prop 39 application to OUSD*

*Mas reports favoring the district’s Prop 39 offer, but does not like the amount per square foot. Will negotiate with the district.*

**D. GOVERNANCE**

- a. TLC Board recruitment and expansion III.D.a
  - i. *TLC Board of Directors will discuss plans for recruiting new members to replace and expand.*

Board discusses filling board positions, looking for areas of need, and strategically identifying potential members. Review the matrix.

**E. ORGANIZATIONAL MATTERS**

- a. The next regular meeting of the Board of Directors will take place on March 16, 2021 at 5:00PM.

**IV. ADJOURNMENT**

- A. The meeting was adjourned at 7:04 pm.