

**MINUTES
REGULAR MEETING
BOARD OF DIRECTORS**

TOMORROW'S LEADERSHIP COLLABORATIVE CHARTER SCHOOL

**May 11, 2021
5:00PM – 7:00PM**

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20. Jessica Tunney is inviting you to a scheduled Zoom meeting.

Topic: TLC Board of Directors May meeting
Time: May 7, 2021 05:00 PM Pacific Time (US and Canada)

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Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on The Best Charter School’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (657) 284-5228. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 5:07 pm

. B. ROLL CALL

Board Member	Present	Absent	Present via Conference Call
Bernie Dickson			X
Amy Hanreddy			X
Allison Magill			X
Monica Mendez			X
Don Thompson			X
Susan Toma-Berge			X
Jeanie Viveros			X

C. CONSENT AGENDA

The Board of Directors considers items listed within the “Consent Agenda” section to be routine and are to be approved/enacted by the Board in one motion. There will be no discussion of these items prior to the Board’s vote unless (1) a discussion of an item is specifically requested by a Board member or (2) an item is removed from the agenda. The Executive Director recommends approval of all items set forth within the Consent Agenda.

- a. Approval of minutes of the Board meetings on **April 13, 2021 and May 3, 2021.**

Motion to approve minutes from April 13 and May 3 by Magill. Seconded by Hanreddy. Motion passes 7-0, no abstentions.

Board Member	Vote
Bernie Dickson	Yes
Amy Hanreddy	Yes
Allison Magill	Yes
Monica Mendez	Yes
Don Thompson	Yes
Susan Toma-Berge	Yes
Jeanie Viveros	Yes

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. For Information: Executive Director’s Report: This is a presentation of information which has occurred since the previous Board meeting.

Tunney reports on presentation at OCBE. Vote will take place on June 2nd. Tunney shares iReady data, 6/9 6th grade graduation, extended school year 6/16-7/14. Enrollment – some TLC families are moving out of the area, church site TK-1, new site 2-6

C. For Information: Parent Liaison Report: This is a presentation regarding parent communications from parent Board Member.

Dickson reports on parent community TLCCA, movie night, raised \$500; celebrated the teachers for Teacher appreciation

III. ITEMS SCHEDULED FOR CONSIDERATION and ACTION REFERENCE

A. FACILITIES

- a. First Christian Church of Orange Lease Update III.A.a i. *The board will receive an update on the status of developing a new lease with FCCO.*

Mendez shared letter that was sent to the FCCO leadership.

- b. Prop 39 TLC-OUSD Facilities Use Agreement III.A.b i. *The board will receive an update on the Facilities Use Agreement (FUA) approved May 3, 2021.*

Tunney and Mas report on the approved facility agreement with OUSD.

- c. Facilities Committee Update III.A.c i. *Facilities committee will provide an update on current facility developments and progress.*

Viveros reports no other updates other than the 2 items on the agenda.

B. FINANCE

- a. Financial Report Update III.B.a i. *Board will receive an update on the most recently available financial information.*

- b. Form 990 III.B.b i. *Board will review and approve draft of Form 990.*

Tamayo provides financial report. Tamayo shares the draft budget to be approved at the June board meeting. Tunney shares the need for an administrative staff.

Motion to approve Form 990 by Magill. Seconded by Dickson. Motion passes 7-0, no abstentions.

Board Member	Vote
Bernie Dickson	Yes
Amy Hanreddy	Yes
Allison Magill	Yes
Monica Mendez	Yes
Don Thompson	Yes
Susan Toma-Berge	Yes
Jeanie Viveros	Yes

- c. Expanded Learning Opportunity Grant Plan III.B.c i. *Board will review and approve TLC's Expanded Learning Opportunity Grant Plan.*

Tunney reports on TLC Extended Learning Opportunity Grant.

Motion to approve the plan by Toma-Berge, seconded by Magill. Vote passes 7-0, no abstentions.

Board Member	Vote
Bernie Dickson	Yes
Amy Hanreddy	Yes
Allison Magill	Yes
Monica Mendez	Yes
Don Thompson	Yes
Susan Toma-Berge	Yes
Jeanie Viveros	Yes

- d. Fundraising Report III.B.d i. *Board will receive an update on TLC's fundraising efforts to date and next steps.*

Mas reports on fundraising efforts and school awards and accomplishments.

- e. Fundraising Development III.B.e i. *Board will review proposal from Charitable Ventures (CV) to support the development of TLC's future fundraising arm. Board to consider options for funding CV proposal.*

Mas reports on this proposal with Charitable Ventures for a fundraising plan.

C. PERSONNEL & OPERATIONS

- a. Independent Study Policy III.C.a i. *Board will review and approve revised Independent Study Policy and related Master Agreement and Missed Assignments Policy documents.*

Tunney reports on these documents and recommends allowing 20 school days for independent study. Hanreddy asks about services offered for students needed special education. The board requests approving these documents at the next board meeting

- b. 2020-21 Retention Policy III.C.b i. *Executive Director will provide an update on the policy for grade-level retention for the 2020-21 school year.*

Tunney shares the grade level retention policy.

Motion to approve 2020-2021 Retention Policy by Toma-Berge. Seconded by Hanreddy. Vote passes 7-0.

Board Member	Vote
Bernie Dickson	Yes
Amy Hanreddy	Yes
Allison Magill	Yes
Monica Mendez	Yes
Don Thompson	Yes
Susan Toma-Berge	Yes
Jeanie Viveros	Yes

c. 2021-2022 School Year Insurance III.C.c i. *Board to discuss insurance coverage options for the 2021-2022 academic year.*

This item moved to the June meeting.

D. GOVERNANCE

4

a. Board Membership Update III.D.a i. *The board will discuss previously planned departures for current members and status of identifying potential new candidates to join the TLC Board.*

Thompson reviews any new candidates.

b. Board Nominating Committee Report III.D.b i. *TLC Board Nominating Committee will update the board on any actions taken to recruit new board members.*

Toma-Berge reports there are no new candidates. Dickson recommends looking for a new parent liaison, goal to have someone for discussion during the June meeting.

c. Interim Board President III.B.c i. *The board will identify an interim Board President to serve until a new TLC Board President has been identified and confirmed.*

Thompson's term as president will expire at the end of this month. Toma-Berge to serve as the next TLC Board President.

Motion to approve Toma-Berge to serve as the president by Mendez. Seconded by Magill. Vote passes 6-0, 1 abstention. Thompson will serve to support the transition.

Board Member	Vote
Bernie Dickson	Yes
Amy Hanreddy	Yes
Allison Magill	Yes
Monica Mendez	Yes
Don Thompson	Yes
Susan Toma-Berge	abstain
Jeanie Viveros	Yes

Dickson to temporarily take on the role of Secretary until a new board member is approved. Hanreddy will also support Dickson. Magill will also step in to help. Motion to approve Dickson as interim secretary by Magill. Seconded by Thompson. Vote passes 6-0, 1 abstention.

Board Member	Vote
Bernie Dickson	abstain
Amy Hanreddy	Yes
Allison Magill	Yes
Monica Mendez	Yes
Don Thompson	Yes
Susan Toma-Berge	Yes
Jeanie Viveros	Yes

E. ORGANIZATIONAL MATTERS

- a. The next regular meeting of the Board of Directors will take place on June 15, 2021 at 5:00PM.

IV. ADJOURNMENT

- 1) The meeting was adjourned at 7:26 pm .

