



Date: Jan 31, 2024

Time: 8:30 AM to 9:30 AM

Location: TLC Site 2 Library

Attendees:

- Terri Puccini (Interim Principal)
- Yesica Valencia (Community Schools Director)
- Shannon Saldin (Parent)
- Jenna Sowell (Parent)
- Katie Owens (Parent)

Agenda:

- I. Requirements of PAC
 - A. Topics that must be covered during the year
 1. 1st meeting: Present the Midyear Update, including schoolwide needs and 2023 Dashboard Findings.
 2. 2nd meeting: Solicit input/meaningful consultation requirement for the development of the 2024-25 LCAP (providing data/needs)
 3. 3rd meeting: Present, solicit input, and obtain approval of the finalized 2024-25 LCAP.
 - B. Responses to PAC questions must be in writing and released along with the minutes on the school website
 - C. Public has the opportunity to speak
- II. Midyear Update
 - A. School Safety Plan
 - B. Schoolwide Needs
 - C. 2023 Dashboard Findings

Discussion Points:

1. Front office entry safety at site 2:

There have been occasions where parents have entered and there has not been a visible adult in the office. Members suggest a Ring cam or buzzer entry. If that cannot be done, can a “buffer door” be added so people cannot walk through the office directly into the student area?

2. Safety Drills:

Can the safety drill schedule be shared with families? How are drills communicated to students? If parents know the verbage used at the school, they can reinforce it at home.

3. School Climate Survey:

Parents would like to know the results of the survey from the fall.

4. Communication with families:

Parents feel that there is not as much communication this year as in the past. They would like weekly communication from the school. Teachers also need to give parents more time when they are requesting that students bring something to school. Parents would specifically like communication about safety. Moms Demand Action has resources for schools and families that may be helpful for communicating about safety. Is there a way that parents can receive text messages instead of just emails?

Next Meeting Date:

- The next meeting will be held on February 28, 2024 at 8:30 AM in the TLC PLC room at site 1.

Adjournment:

- The meeting was adjourned at 9:30 AM.

Prepared by:

Terri Puccini
Interim Principal